

SEMESTER – I

Course Title (Ability Enhancement Course): Compulsory English: Literature and Communication

Course Code: ACS/105/AEC-1

Credit: 02

Contact Hours/week: 02

Maximum Marks: 50 (ESE-40; IA-10)

Examination Duration: 2 Hours

Course Objectives:

- To train the students in various modes, methods, tools and types of communication in English in order to enhance their communication skills in diverse social setups
- To introduce students to the theory and fundamentals of communication and develop in them skills for clear and effective communication integral to personal, social and professional interactions
- To achieve competence in the English language with special emphasis on communication skills and exposure to literary application of the language
- To inculcate holistic and multidisciplinary education by making students across disciplines familiar with some representative specimens of English poetry and prose composed across various regions and periods
- To build in students the confidence of oral and interpersonal communication in various contexts by inculcating in them skills related to interview, group discussions and public speech through interactive modes of teaching-learning
- To provide a reflective understanding of the structure and complexity of the English language and literature
- To acquaint learners with the basic concepts of English Grammar and take remedial steps towards correcting errors that might creep in while learning English as a foreign language

Course Outcomes:

- The course will enable students to interact in personal and professional environments with enhanced LSRW skills.
- Students will acquire and demonstrate the core linguistic skills, including that of close critical reading.
- On successful completion of the course, students will develop skills to communicate with confidence and clarity with diverse audiences in all forms — oral and written.
- They will gain language proficiency by learning to engage with the rhetorical features of poetic language.

- The course will enable students to write English in a clear and concise manner.
- They will be trained and prepared for employment across diverse sectors in the job market, including in the service and corporate sectors, as also across media and the domains of English language teaching and content writing.
- Learners will be able to use English for all practical purposes and demonstrate positive group communication exchanges, facilitating coordination-collaboration in diverse teams.
- The course will kindle students across disciplines with an interest in literatures written in English and enhance their literary-critical skills, enabling a holistic multidisciplinary perspective.

Course Content:

1. Critical Reading (20)

Poetry

Sir Philip Sidney: **Sonnet No. 1** from *Astrophel and Stella*

Andrew Marvell: "To His Coy Mistress"

William Wordsworth: "Three Years She Grew"

Prose

R.K. Narayan: "A Snake in the Grass"

Stephen Leacock: "With the Photographer"

2. Language and Communication (5)

What is communication – stages of communication

Modes of communication e.g. Verbal and Non-verbal (Spoken and Written)

Personal, Social and Business Communication

Barriers and Strategies

Communication in real life situations (at the bank, railway station, travel agency, educational institutions, customer care centres, health centres, etc.)

3. Structure of the English Language: Grammar and Vocabulary (10)

Parts of speech

Articles

Tense

Idioms, Phrasal Verbs

Vocabulary, synonyms, antonyms, one-word substitution (from the prescribed texts)

Making sentences with words (from the prescribed texts)

4. Reading Skills (5)

Close Reading and Comprehension (passage with short questions & vocabulary test)

Marks Division:

The course will have an Internal Assessment Test of 10 marks.

Internal Assessment will be based on *Writing Skills*:

Report Writing

Formal Letter Writing

Story Writing

Blog Writing

Travel Writing

Question Pattern for End Semester Examination: Total 40 marks

40 questions worth 1 mark each in the multiple-choice format are to be set from the paper, with 20 questions from Unit 1, 5 questions each from Units 2 and 4 and 10 from Unit 3: 40x1=40

Recommended Reading:

1. Bhaskaran, M., and D. Horsburgh. *Strengthen Your English*. Oxford University Press, 1973.
2. Bhatia, H.S. and P.S. Bhatia. *Spoken & Communicative English*. Ramesh Publishing House, 2021.
3. Butterfield, Jeremy, editor. *Fowler's Dictionary of Modern English Usage*. Oxford University Press, 2015.
4. Dev Neira, Anjana, et al . *Creative Writing: A Beginner's Manual*. Pearson, 2008.
5. Greenbaum, Sidney. *Oxford English Grammar*. Oxford University Press, 1996.
6. Green, David, editor. *The Winged Word*. Macmillan Education, 2016.
7. Krishnan, Malathy, and Deb Narayan Bandyopadhyay. *Interface: Communication and Language Skills*. Cambridge University Press, 2018.
8. Krishnaswamy, N. *Modern English: A Book of Grammar, Usage and Composition*. Macmillan, 2001.
9. Leacock, Stephen. "With the Photographer." *Behind the Beyond: And Other Contributions to Human Knowledge*, John Lane Company, 1913, pp. 53-60. [gutenberg.org. https://www.gutenberg.org/cache/epub/23449/pg23449-images.html#Page_53](https://www.gutenberg.org/cache/epub/23449/pg23449-images.html#Page_53)

10. Morley, David, and Philip Neilsen, editors. *The Cambridge Companion to Creative Writing*. Cambridge University Press, 2012.
11. Nurnberg, Maxwell, and Morris Rosenblum. *How to Build a Better Vocabulary*. Goyal, 2011.
12. Palgrave, Francis Turner. *The Golden Treasury: Selected from the Best Songs and Lyrical Poems in the English Language and Arranged with Notes*. 1861. Oxford University Press, 1997.
13. Raman, Meenakshi, and Sangeeta Sharma. *Technical Communication: Principles and Practice*. Oxford University Press, 2015.
14. Rizvi, Ashraf. *Effective Technical Communication*. McGraw Hill, 2005.
15. Sriraman, T. *Macmillan College Prose*. MacMillan Publisher, 1989.
16. Thomson, A. J., and A. V. Martinet. *A Practical English Grammar*. Oxford University Press, 1986.
17. Varma, Promodini, et al., editors. *English at the Workplace*. Parts 1 and 2, Oxford University Press, 2006.
